



2019

# ANNUAL REPORT

**B C S S A**

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Swimming | Diving | Water Polo | Synchro

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# AGENDA

## 2019 Annual General Meeting

- 1. Opening Remarks**
  - 1.1. Quorum & Voting Cards
  - 1.2. Additions to the Agenda
- 2. Minutes of the 2018 Annual General Meeting**
- 3. Board of Directors' Reports**
  - 3.1. President
  - 3.2. Vice-President
  - 3.3. Secretary Treasurer
  - 3.4. Director of Competition
  - 3.5. Director of Officials
  - 3.6. Director of Member Services
  - 3.7. Provincial Registrar
  - 3.8. Director of Diving
  - 3.9. Director of Water Polo
  - 3.10. Coaches Representative
  - 3.11. Cariboo Region
  - 3.12. Fraser South Region
  - 3.13. Fraser Valley Region
  - 3.14. Kootenay Region
  - 3.15. Okanagan Region
  - 3.16. Simon Fraser Region
  - 3.17. Vancouver & District Region
  - 3.18. Vancouver Island Region
- 4. Nominations & Elections**
  - 4.1. Secretary Treasurer
  - 4.2. Director of Member Services
  - 4.3. Director of Officials
  - 4.4. Director of Synchro
  - 4.5. Director of Water Polo
- 5. New Business & Notice of Motions**
- 6. Adjournment**

### NOTE: Notice of Motions

*The bylaws of BCSSA do not enforce a requirement to have Notice of Motions included in this report. To date, there have been no 'Notice of Motions' received. There is a chance of motions being submitted prior to the meeting. Any motion that is presented to the BCSSA Board prior to the AGM will be emailed out to all Club Presidents' and shared through the BCSSA communication channels.*

**BC SUMMER SWIMMING ASSOCIATION**

**2018 Annual General Meeting**

**Thursday August 16<sup>th</sup>, 2018 at 7:35 pm**

**Guildford Recreation Centre, Surrey**

**MINUTES**

1. **Called to Order:** The meeting was called to order at 7:35 pm by Danny Schilds.
  - a) Reminder to turn off electronic devices and anything that beeps.
  - b) Reminder that only individuals holding a voting card are eligible to vote.
  - c) Introduction of Provincial Board members in attendance.
  - d) Confirmed that the meeting will be run following Robert's Rules of Order.
2. **Quorum:** It was confirmed by the Provincial Registrar that quorum had been established.
3. **Additions to the Agenda**
  - a) No additions were noted.
4. **Minutes of the 2017 Annual General Meeting**

**MOTION #1**

Move to adopt the 2017 Annual General Meeting minutes as presented in the 2018 Annual Report.

Moved: Francis Cheung

Seconded: Heather Fisher

**Carried unanimously**

**5. Annual Reports**

- a) **President** **Danny Schilds** **-as submitted**
  - i. Discussion about Provincials and need for facilities that will be able to accommodate our needs in the future.
- b) **Vice-President** **Francis Cheung** **-as submitted**
  - i. Errors in the current rule book will be amended and edits will be made available on the BCSSA website and in future prints of the rulebook.
  - ii. Will work to create an asset management plan. There is an uneven dispersal of equipment between clubs, some clubs get a lot of equipment while some are barely getting by and rely on broken equipment. There needs to be some sort of sharing between clubs and regions.
- c) **Secretary Treasurer** **Christina Jevons** **-as submitted**
  - i. Reminder that year end is March 31<sup>st</sup> of each year.
  - ii. The annual revenue went up by 8.5%.
  - iii. There was a focus on increasing and improving what courses we offered at the 2018 Coaches Conference.
    - a) There was a loss of \$12,000 but as the conference has been so successful in the past, this is something we budget for.
  - iv. 2017 Kamloops Provincials Review
    - a) Loss of \$12,830.00
  - v. There was a focus on proving Capital Funding, Strategic Implementation and Registration Assistance Grants this year.

- a) Provided \$15,750.00 in Capital Grants
  - b) Provided \$3,450.00 in Registration Assistance Grants.
  - c) The purchase of Officials Nametags for 2017 was \$5,833.00.
- vi. Financial Peer Review
  - a) Financial review done on August 11 by Jennifer Ing.
- vii. Vancouver Foundation
  - a) In 2017, BCSSA had dispersed \$200,000.00 from the BCSSA to the Vancouver Foundation, which hold two endowment funds with earnings going towards funding the BCSSA scholarships.

d) Director of Competition	Sean Cauley	-as submitted
e) Director of Officials	Mike Craig	-as submitted
f) Director of Member Services	Bill Bishop	-as submitted
g) Provincial Registrar	Cheri Ruim	-as submitted
h) Director of Diving	Sarah Wellman	-as submitted
i) Director of Water Polo	Cole Wagner	-as submitted
j) Coaches Representative	Eliza McGuire	-as submitted
Brandon Da Costa was selected as the Coaches Representative for 2019.		
k) Cariboo Region	Heather Fisher	-as submitted
l) Fraser South Region	Georgina Wheatcroft	-as submitted
m) Fraser Valley Region	Jim Baxter	-as submitted
n) Kootenay Region	Ron Anderson	-as submitted
Represented by Chad Bandry		
o) Okanagan Region	Ross Hoshizaki	-as submitted
p) Simon Fraser Region	Carl Trepanier	-as submitted
q) Vancouver & District	Andreas Aalhus	-as submitted
Interim Regional Director Andreas Aalhus was represented by incoming RD, George Eng.		
r) Vancouver Island	Sheila Coogan	-as submitted

#### vi. Nominations & Elections

(Electoral Officer: Carl Trepanier)

##### **President – Names Standing: Danny Schilds**

- By acclamation – New President: Danny Schilds

##### **Vice-President – Names Standing: Francis Cheung**

- By acclamation – New Vice-President: Francis Cheung

##### **Registrar - Names Standing: Catherine Switchtenberg**

- No names from Nominating committee
- Nomination of Ross Hoshizaki – declined



- Danny's Address to the crowd
  - The transition of BCSSA from paper registration to the Active Swim Manager electronic system has decreased the workload of Club, Regional and the Provincial Registrar. Now the job is mainly focused on Administrative tasks, data processing and getting registration rules to member clubs.
- Second Call for Nominations
- By acclamation – New Provincial Registrar: Catherine Swichtenberg

**Director of Diving – Names Standing: Sarah Wellman**

- By acclamation – New Director of Diving: Sarah Wellman

**6. Notice of Motions & New Business**

- a) BC Government has changed the Societies Act so BCSSA has changed theirs to be in line with it.
- i. The new Constitution and Bylaws have been circulated and is under legal review.
  - ii. Bylaws
    1. The changes bring regional boards more formally under the BCSSA Societies Act and gives guidance on how Regional Boards should be formed, procedures to follow and financial procedures.

**MOTION #2**

Move to approve the new BCSSA Constitution and Bylaws with the amendment to change all iterations of 'he' to 'he/she'.

Moved: Francis Cheung

Seconded: Heather Fischer

**Carried Unanimously**

- b) Active Networks Swim Manager Presentation – Ross Hoshizaki
- i. Why Make a Change
    1. To eliminate the vast differences in information received from each region to create consistent data stream
    2. User based model so it saves Volunteer time
      - a. Reduces Registrar burnout & 20+ hours of work
    3. Gave us a reasonable price compared to their competitors.
  - ii. Downsides
    1. Requires training of Parents
    2. Loss of individual preference control
    3. System was broad and too flexible.
      - a. Didn't account for the different ways' clubs run their programs.
    4. Weren't able to give us S/O, Divisions & BCSSA ID transfers in 1<sup>st</sup> year.
  - iii. The software was originally coded to run event sign up, Swim Manager has had to write new codes and new software to run our programs.
  - iv. Oversights
    1. Clubs use their registration systems not just for registration & active didn't have those same functions.
    2. Loss of web presence
      - a. Ability to replace with Active web pages.
    3. Increased workload and fear of learning a new system.
    4. Reason for oversights
      - a. Poor communication between Active, the Provincial Board, Regions and clubs
  - v. Transition

1. In 2015 the directive was given that online registration would be live by 2018.
2. In 2017, less than 3% of BCSSA teams were using online registration.
3. Active had to go in and change the registration of over 1,200 kids to put them in the proper divisions.
4. The Active Team put in >120 hours of work to make our system work.
- vi. Main Contact if Registrars have any issues: Dan Drum
  1. Each registrar needs to phone Dan with their new program and he will put in specific questions pertaining to your club.
- vii. All BCSSA ID's will change in October/ November 2018
- viii. As there will still be a lot of changes to Swim Manager in the upcoming Non-Competitive and Competitive season, we ask everyone to keep an open mind because it will make the association function better in the long run.
- ix. New & Coming improvements
  1. Attendance Function will be mobile compatible.
  2. Divisions, S/O and S8/O8 are all fixed.
  3. Specific Multi-divisional set up in Meet Manager
    - a. Parents will only be able to sign their child up in their division.
  4. Better management of training groups.
  5. Event sign up separate from Meet sign up.
  6. Can import time standards.
  7. Improve control of communications.
- x. If you would like to request a potential change for 2019, let Ross know.

**MOTION #3**

Move to accept the financial statements as presented in the 2018 Annual Report.

Moved: Cheri Ruim

Seconded: Brendan Connelly

**Carried Unanimously**

**MOTION #4**

Motion to adjourn the meeting.

Moved: Danny Schilds

Seconded: Heather Fischer

**Carried Unanimously**

The meeting was adjourned at 9:07 pm.

***B.C. SUMMER SWIMMING ASSOCIATION***  
**FINANCIAL STATEMENTS**  
**MARCH 31, 2019**

**(Unaudited)**

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Review Engagement Report

Statement of Financial Position

Statement 1

Statement of Changes in Net Assets

Statement 2

Statement of Operations

Statement 3

Statement of Cash Flows

Statement 4

Notes to Financial Statements



## INDEPENDENT PRACTITIONERS' REVIEW ENGAGEMENT REPORT

To the Members of  
B.C. Summer Swimming Association

We have reviewed the accompanying financial statements of B.C. Summer Swimming Association that comprise the statement of financial position as at March 31, 2019, and the statements of operations, cash flows and changes in net assets for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Practitioner's Responsibility*

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### *Conclusion*

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of B.C. Summer Swimming Association as at March 31, 2019, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*Emphasis of Matter*

We draw attention to Note 8 of the financial statements, which explains that certain comparative information for the year ended March 31, 2018 has been adjusted.

*Other Matter*

The financial statements of B.C. Summer Swimming Association for the year ended March 31, 2018 were not subjected to a review engagement.

*McLean Bartok Edwards*

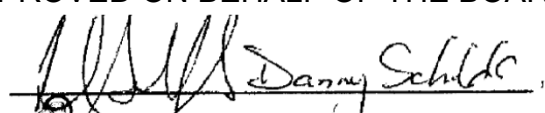

Vancouver, BC  
July 29, 2019

**B.C. SUMMER SWIMMING ASSOCIATION**  
**STATEMENT OF FINANCIAL POSITION**  
**MARCH 31, 2019**  
**(Unaudited)**

Statement 1

	2019	2018
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash (Note 6)	\$174,335	\$162,794
Term deposits (Note 6)	229,693	
Accounts receivable (Note 6 and 8)	40,876	38,635
Prepaid expense and deposit	4,146	5,311
	<u>449,050</u>	<u>206,740</u>
TERM DEPOSITS (Note 6)		<u>225,410</u>
TANGIBLE CAPITAL ASSETS (Note 2)	<u>104,975</u>	<u>110,379</u>
	<u><u>\$554,025</u></u>	<u><u>\$542,529</u></u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>LIABILITIES</b>		
<b>CURRENT (Note 6)</b>		
Accounts payable and accrued liabilities	\$6,785	\$4,336
Held for synchro - provincials	7,735	6,398
Held for waterpolo - provincials	9,406	8,596
Unearned revenue	15,550	13,381
	<u>39,476</u>	<u>32,711</u>
<b>NET ASSETS</b>		
Internally restricted (Statement 2) (Note 8)		
Coaches conference	20,000	20,000
Insurance	50,000	50,000
Provincial championships	70,000	70,000
Building repairs	30,000	30,000
Strategic planning fund	17,346	23,174
Capital funding	23,445	49,646
	<u>210,791</u>	<u>242,820</u>
Unrestricted (Statement 2) (Note 8)	<u>197,387</u>	<u>155,198</u>
Restricted by gaming (Statement 2)	1,396	1,421
Invested in tangible capital assets (Statement 2)	<u>104,975</u>	<u>110,379</u>
	<u>514,549</u>	<u>509,818</u>
	<u><u>\$554,025</u></u>	<u><u>\$542,529</u></u>

APPROVED ON BEHALF OF THE BOARD OF DIRECTORS

President

Secretary Treasurer

(See accompanying notes)

**B.C. SUMMER SWIMMING ASSOCIATION**  
**STATEMENT OF CHANGES IN NET ASSETS**  
**FOR THE YEAR ENDED MARCH 31, 2019**  
**(Unaudited)**

Statement 2

		Invested			
		Restricted	in Tangible	Internally	
		by	Capital	Restricted	
<b>2019</b>	<b>Unrestricted</b>	<b>Gaming</b>	<b>Assets</b>	<b>Funds</b>	<b>2019</b>
Balance, beginning of year	\$155,198	\$1,421	\$110,379	\$242,820	\$509,818
Excess of revenue over expenses	4,731				4,731
Adjustment to gaming	25	(25)			
Amortization of tangible capital assets	5,404		(5,404)		
Capital funding disbursements	26,201			(26,201)	
Strategic plan fund disbursements	5,828			(5,828)	
Balance, end of year	<u>\$197,387</u>	<u>\$1,396</u>	<u>\$104,975</u>	<u>\$210,791</u>	<u>\$514,549</u>

		Invested			
		Restricted	in Tangible	Internally	
		by	Capital	Restricted	
<b>2018</b>	<b>Unrestricted</b>	<b>Gaming</b>	<b>Assets</b>	<b>Funds</b>	<b>2018</b>
Balance, beginning of year (Note 8)	\$117,331	\$171	\$113,846	\$228,535	\$459,883
Excess of revenue over expenses (Note 8)	49,935				49,935
Adjustment to gaming	(1,250)	1,250			
Purchase of capital assets	(2,016)		2,016		
Amortization of tangible capital assets	5,483		(5,483)		
Capital funding contributions	(30,000)			30,000	
Capital funding disbursements	8,890			(8,890)	
Strategic plan fund disbursements	6,825			(6,825)	
Balance, end of year (Note 8)	<u>\$155,198</u>	<u>\$1,421</u>	<u>\$110,379</u>	<u>\$242,820</u>	<u>\$509,818</u>

(See accompanying notes)

**B.C. SUMMER SWIMMING ASSOCIATION**  
**STATEMENT OF OPERATIONS**  
**FOR THE YEAR ENDED MARCH 31, 2019**  
**(Unaudited)**

Statement 3

	<b>2019</b>	<b>2018</b>
<b>REVENUE</b>		
Registration and affiliation fees (Note 8)	\$250,362	\$251,593
Provincial championships (Note 4)	78,119	74,370
Coaches conference	20,054	21,847
Interest income	4,283	2,864
Fundraising and sales	30	5,030
Scholarship funds		2,000
	<u>352,848</u>	<u>357,704</u>
<b>EXPENSES</b>		
Program operations		
Provincial championships (Note 4)	94,741	87,200
Grants and club reimbursements (Note 5)	41,886	26,269
Coaches conference	34,696	33,671
Board and committee meetings	14,803	13,544
Workshops and seminars	3,007	8,482
Scholarships	2,000	11,000
	<u>191,133</u>	<u>180,166</u>
General administration		
Provincial office expenses and salaries	75,316	59,060
Insurance	46,742	45,468
Occupancy costs and utilities	12,341	13,122
Marketing	9,342	1,449
Professional fees	7,839	3,021
Amortization	5,404	5,483
	<u>156,984</u>	<u>127,603</u>
	<u>348,117</u>	<u>307,769</u>
<b>EXCESS OF REVENUES OVER EXPENSES (Note 8)</b>	<u><u>\$4,731</u></u>	<u><u>\$49,935</u></u>

(See accompanying notes)

**B.C. SUMMER SWIMMING ASSOCIATION**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED MARCH 31, 2019**  
**(Unaudited)**

Statement 4

	<b>2019</b>	<b>2018</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Excess of revenues over expenses	\$4,731	\$49,935
Item not involving cash:		
Amortization	5,404	5,483
	<u>10,135</u>	<u>55,418</u>
Change in non-cash working capital items		
Accounts receivable	(2,241)	(6,575)
Prepaid expense and deposit	1,165	2,093
Accounts payable and accrued liabilities	2,449	(4,258)
Deferred contribution - scholarship		(2,000)
Held for synchro - provincials	1,337	38
Held for waterpolo - provincials	810	(2,476)
Unearned revenue	2,169	(2,645)
Net cash provided by operating activities	<u>15,824</u>	<u>39,595</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of equipment		(2,016)
Reinvestment of interest earned on term deposits	(4,283)	(2,864)
Net cash used in investing activities	<u>(4,283)</u>	<u>(4,880)</u>
<b>NET INCREASE IN CASH</b>	<b>11,541</b>	<b>34,715</b>
<b>CASH, BEGINNING OF YEAR</b>	<b>162,794</b>	<b>128,079</b>
<b>CASH, END OF YEAR</b>	<b><u>\$174,335</u></b>	<b><u>\$162,794</u></b>

(See accompanying notes)



**B.C. SUMMER SWIMMING ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**MARCH 31, 2019**  
**(Unaudited - See Notice to Reader)**

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**STATUS AND PURPOSE OF THE ORGANIZATION**

The B.C. Summer Swimming Association (the "Association") is incorporated under the Society Act of British Columbia. The Association transitioned on October 6, 2018 to the new Societies Act of British Columbia. The Association is a provincial organization operating and regulating summer aquatic sports in British Columbia. The primary objective of the Association is to promote the development of its athletes through participation in competitive aquatic sports and to provide opportunities for training, competition and related activities in communities throughout British Columbia and surrounding areas.

The Association does not consolidate the financial results of the participating regions as these entities are not considered to be subsidiaries of the Association and the Association does not have direct financial control over these regions.

The Association is a not-for-profit organization as defined under the Income Tax Act and is exempt from income tax.

**1. SIGNIFICANT ACCOUNTING POLICIES**

These financial statements have been prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations ("ASNPO"). These financial statements reflect the combined assets, liabilities, net assets, revenue and expenses of the Association's provincial office and its operations.

**(a) Use of Estimates**

ASNPO requires the Association to make estimates and assumptions about future events that affect these financial statements. The Association believes that the estimates used are reasonable; however actual results could differ from those estimates. Significant area requiring the use of estimates relate to the determination of the useful lives of tangible capital assets for amortization.

**(b) Revenue Recognition**

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year when the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

**B.C. SUMMER SWIMMING ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**MARCH 31, 2019**  
**(Unaudited - See Notice to Reader)**

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1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(b) Revenue Recognition (Continued)

The Association uses the accrual method of accounting for interest income.

(c) Fund Accounting

The funds of the Association consist of the following:

- (i) Coaches conference fund is internally restricted for the coaches conference in the event that revenues and budget are not able to sustain a conference when one is scheduled to occur, these funds can offset the costs to ensure that the event can continue as planned.
- (ii) Insurance fund is internally restricted for the annual insurance payment. In the event that the organization suffers a significant loss or decrease in revenue, these funds can still be directed to cover the annual insurance payment for all clubs and the Association.
- (iii) Provincial championships fund is internally restricted to ensure that the Provincials could occur for a single year under circumstances where revenues are not enough to cover the event or where the budgeted loss is not planned for.
- (iv) Building repairs fund is internally restricted to ensure that funds are available in the event of a significant strata assessment or special levy for the Association's office, which it owns.
- (v) Strategic planning fund is internally restricted covering grants to clubs and regions for expenses which align with the Association's strategic plan.
- (vi) Capital fund is internally restricted covering grants to clubs and regions for expenses which align with the expectation and allowable purchase outline for capital purchases to support the regions and clubs.
- (vii) Unrestricted is the unrestricted net assets fund.
- (viii) Gaming fund is regulated by the BC Gaming Policy and Enforcement Branch.

**B.C. SUMMER SWIMMING ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**MARCH 31, 2019**  
**(Unaudited - See Notice to Reader)**

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1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(c) Fund Accounting (Continued)

- (ix) Invested in tangible capital assets fund agrees to the net book value of the tangible capital assets owned by the Association.

(d) Financial Instruments

(i) Initial And Subsequent Measurement

The Association initially measures all of its financial assets and liabilities at fair value.

The Association subsequently measures all of its financial assets and financial liabilities at cost or amortized cost, except for term deposits. Changes in fair value of these financial instruments are recognized in income in the period incurred.

Financial assets measured at fair value include term deposits.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, held for synchro - provincial, held for waterpolo - provincial, and unearned revenue.

(e) Inventory

Supplies (rulebooks & officials pins etc.) purchased are capitalized as inventory using the weighted average cost method. As of March 31, 2019, \$Nil (2018 – \$Nil) of these supplies have been capitalized on the balance sheet as the net realizable value of the inventory has been determined to be \$Nil as inventory is provided to members free of charge.

(f) Donated Services and Supplies

The Association benefits from the donated services of time from volunteers for the various activities conducted on its behalf and donated supplies from various sources. These donated services and supplies are not recognized in the financial statements.

**B.C. SUMMER SWIMMING ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**MARCH 31, 2019**  
**(Unaudited - See Notice to Reader)**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Tangible Capital Assets

Tangible capital assets are recorded at cost and amortized on the basis of their useful life using the following methods and rates:

	<u>Methods</u>	<u>Rates</u>
Building	Declining balance	4%
Fixtures and equipment	Straight line	12.5%
Computer equipment	Straight line	50%

Tangible capital assets exceeding \$1,000 are capitalized. Depreciation is taken in the year of acquisition using the half year rule.

2. TANGIBLE CAPITAL ASSETS

	<u>2019</u>			<u>2018</u>
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Building	\$114,867	\$69,620	\$45,247	\$47,132
Land	56,500		56,500	56,500
Fixtures and equipment	12,490	9,262	3,228	4,789
Computer equipment	3,916	3,916		1,958
	<u>\$187,773</u>	<u>\$82,798</u>	<u>\$104,975</u>	<u>\$110,379</u>

3. VANCOUVER FOUNDATION ENDOWMENT FUNDS

The Vancouver Foundation holds two endowment funds, the capital of which is not represented on these financial statements. Income from the endowment funds is disbursed at the discretion of the Vancouver Foundation upon the recommendations made by the Association and is designated, on an annual basis, to the Association's scholarships. The fund was established on March 29, 2017 with an initial capital contribution of \$200,000. The fair value as of March 31, 2019 is \$202,951 (2018 - \$199,589). Income available for distribution as at March 31, 2019 is \$11,929 (2018 - \$7,286). Total disbursements from the fund during the year ended March 31, 2019 is \$3,000 (2018 - \$Nil), with further \$1,000 committed but not granted as at March 31, 2019.

**B.C. SUMMER SWIMMING ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**MARCH 31, 2019**  
**(Unaudited - See Notice to Reader)**

**4. PROVINCIAL CHAMPIONSHIPS**

This data relates to the 2018 and 2017 Provincial Championships held in Surrey, BC and Kamloops, BC on August 13 to 19, 2018 and August 14 to 20, 2017, respectively. The financial results of the Provincial Championships are included in these financial statements.

	<b>2018 Surrey</b>	<b>2017 Kamloops</b>
<b>REVENUE</b>		
Entry fees	\$47,758	\$38,065
Sponsorship	18,978	22,521
Program sales	5,488	5,760
RV permits and 50/50		274
Waterpolo/synchro judge fees	5,895	7,750
	<u>78,119</u>	<u>74,370</u>
<b>EXPENSES</b>		
Facilities	35,359	15,290
Board expenses	11,593	17,963
Officials apparel	7,221	9,132
Supplies	9,387	9,348
Deck food	3,116	2,009
Waterpolo/synchro judge expenses	5,895	7,750
Awards	15,397	13,108
Video production	6,773	12,600
	<u>94,741</u>	<u>87,200</u>
Event surplus (loss)	<u>(\$16,622)</u>	<u>(\$12,830)</u>

**5. GRANTS AND CLUB REIMBURSEMENTS**

The Association granted funds and reimbursed certain expenses of member clubs and regions as approved by the Board of Directors. This data relates to any grants or reimbursements paid in the fiscal year.

**B.C. SUMMER SWIMMING ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**MARCH 31, 2019**  
**(Unaudited - See Notice to Reader)**

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5. GRANTS AND CLUB REIMBURSEMENTS (Continued)

(a) Capital Funding And Strategic Plan Grant Program

Grants were paid to both clubs and regions for capital and/or strategic plan related expenditures. Clubs and regions were required to apply for funds through an application and review process. Data below is broken out regionally, but some member clubs received grants directly.

REGION	2019	2018
Cariboo	\$375	\$1,400
Fraser South	11,787	3,784
Fraser Valley		5,106
Kootenay		
Okanagan	666	3,425
Simon Fraser	10,657	
Vancouver and District	8,544	
Vancouver Island		2,000
	<u>\$32,029</u>	<u>\$15,715</u>

(b) Club Reimbursement – Hy-Tek Sports Software

The Association continued with reimbursing clubs and regions for the upgrade cost of the Hy-Tek Sports Software program as required. For the year ended March 31, 2019, the total reimbursement was \$Nil (2018 - \$1,271).

(c) Club Reimbursement – Officials Name Tags/Rulebooks

The Association reimbursed clubs and regions through a direct rebate to cover the cost of name badges, rulebooks and pins. For the year ended March 31, 2019, the total cost absorbed by the Association was \$5,959 (2018 – \$5,833).

(d) Financial Aid – Club Membership Fee Assistance

The Association provided financial assistance directly to clubs who applied on behalf of athlete families who were not able to afford the full amount of clubs fees for the 2019 summer swim season. Financial assistance was no more than 50% of the total fee charged by the member club. For the year ended March 31, 2019 the total assistance provided was \$3,898 (2018 - \$3,450).



**B.C. SUMMER SWIMMING ASSOCIATION**  
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**6. FINANCIAL INSTRUMENTS**

The Association is exposed to various risks through its financial instruments, without being exposed to concentrations of risk. The main risks are broken down below.

**(a) Credit Risk**

Credit risk is the risk that one party to a financial asset will cause a financial loss for the Association by failing to discharge an obligation. The Association's credit risk is mainly related to accounts receivable. There has been no change to the risk exposures from 2018.

**(b) Interest Rate Risk**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rate. The Association's interest rate risk is mainly on the term deposits. There has been no change to the risk exposures from 2018.

**(c) Liquidity Risk**

Liquidity risk is the risk that the Association will encounter difficulty in meeting obligations associated with financial liabilities. The Association's liquidity risk is mainly related to accounts payable and accrued liabilities, held for synchro - provincials, held for waterpolo - provincials, and unearned revenue. There has been no change to the risk exposures from 2018.

**7. DIRECTOR REMUNERATION**

The Association's directors do not receive remuneration.

**B.C. SUMMER SWIMMING ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
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**(Unaudited - See Notice to Reader)**

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8. PRIOR PERIOD ADJUSTMENT

The Association discovered that the internally restricted funds held for technology reserve was not reconfirmed in the 2017 Board of Directors meeting as such internally restricted funds were overstated and unrestricted funds were understated. Also, the Association discovered winter registration fees were not accrued at March 31, 2017 and 2018. As a result, the following items appearing in the March 31, 2018 financial statements have been increased (decreased) by the following amounts:

**Effect on statement of changes in net assets (as at March 31, 2018)**

Unrestricted, balance, beginning of year	\$42,060
Excess of revenues over expenses	1,660
Unrestricted, balance, end of year	43,720
Internally restricted funds, balance, beginning of year	(10,000)
Internally restricted funds, balance, end of year	(10,000)

**Effect on statement of financial position (as at March 31, 2018)**

Internally restricted for technology reserve	(\$10,000)
Unrestricted	43,720
Accounts receivable	33,720

**Effect on statement of operations (as at March 31, 2018)**

Registration and affiliation fees	\$1,660
Excess of revenues over expenses	1,660

## President's Report

I want to welcome everyone to our annual competition and welcome you back to Kamloops, a mainstay pool for our organization. Even though I am writing this a month before the competition, I feel confident in saying, 'No Smoke', what a nice change from two years ago. The first time we held the Provincials in Kamloops we used the Brocklehurst pool, an eight-lane outdoor pool. We didn't have smoke that year, but we did have heat.

Next year we are heading back to our roots, UBC pool. Residence rooms are available now, there will be lots of parking, and it is a *fast* pool. It will be fun to wander around campus and revisit some of the sites we used to visit back in the Empire Pool days: the rose garden, the site of the Empire pool, the clock tower and Vanier place, and even perhaps a stroll down a tree shaded path to the beach. I would encourage clubs to start booking rooms soon.

This past year has been a quieter year than usual. There have been very few rule issues, even fewer S/O issues. As in the past, the biggest challenge for most clubs is getting enough pool space and that problem is Province wide.

Once again, I am impressed by the remarkable commitment of the members of the board and their willingness to work for solutions that are acceptable to all. While I do thank *all* of the members of this year's Board, I do want to express my gratitude especially to our Vice-President, Francis Cheung. Francis quietly gets things done and takes on the lion's share of responsibilities on the board. Thank-you Francis.

The highlight for me this season was the Coaching Conference at Rock Ridge Camp. I have attended all of our coaching conferences the past 10 years and the presentations continue to impress me as do the coaches in attendance. Our coaches are there to learn and there hasn't been a conference that I haven't come away with something new to use with my club. I believe the funds we put forward for the coaching conference are the most well spent of anything we do.

This year we do have some members of the Provincial Board 'retiring', (can you 'retire' from a volunteer position?). Thank-you for your time and service to our organization. You have made a difference in the lives of thousands of children in the BCSSA.

And finally, an extra sad goodbye, or at least a see in you awhile. Our Office Manager, Meghan Cheung, has earned a position in a master's program in Switzerland. She will be leaving in September. Thank-you Meghan, for all your work and willingness to jump into the position and learn on the fly.

Respectfully Submitted,

*Danny Schilds*

President, BCSSA

## Vice-President's Report

We had another productive year achieving the goals identified in the Strategic Plan.

We continue to give back to regions and clubs by providing financial assistance through the Capital Grant and Strategic Plan Implementation Fund. I am heartened that the regions and clubs are able to use these funds to acquire the much needed equipment and training opportunities to support the coaches and athletes.

Some of the highlights in 2019 include:

- Developed a template for a long term Capital Improvement Plan to allow BCSSA to plan and allocate appropriate funds to assist regions and clubs with their asset management program.
- Made changes to the Speed Swimming – Rule Book including amending the deadline for submitting registration database and fees; clarifying the entry time for events, establishing minimum pool depth; clarifying 'O' Swimmer eligibility; and clarifying category designation for swimmers with SNC Senior National Qualifying Time.
- Developed an interim transgender athlete policy.
- Established a task group to develop Best Practices and Procedures Bank; Orientation Manual to Support Club's Board and Sister Club Implementation Guide.

The goal of the Sister Clubs pilot program is to build connections across the province while also allowing our athletes to experience different types of competition that they wouldn't normally get to. The pilot initiatives include Cross Region Swim Meet "Exchanges and Opportunities"; Family and Athlete "Billeting" and BCSSA Cross Region "Coaches Exchange". We have received some feedback on the pilot program and we will determine if these trial pilots are feasible and logistically possible moving forward.

The current strategic plan is at the end of its life-cycle and the Board will initiate the process to develop a new strategic plan with new directions and new goals for the next five years in 2020.

Thank you to those who have assisted me in serving in my role as the Vice President this year. I look forward to seeing you at the Provincials in Kamloops.

Respectfully Submitted,

*Francis Cheung*

Vice-President  
Chair, Rules & Regulations Committee

## Secretary Treasurer's Report

On behalf of the Finance Committee, I am pleased to report that BCSSA remains financially stable and in a position to support our programs and strategic initiatives, providing opportunities for training, development and competition within British Columbia.

We continue to ensure prudent financial management practices are in place and continue to monitor our internal control processes, allowing us to manage our financial resources appropriately and provide direct financial benefits to our regions and clubs.

As in prior years, the Board has continued to focus its efforts to provide financial assistance programs to BCSSA member clubs and regions. During the 2019 fiscal year, the BCSSA distributed funds and/or covered expenses in the following categories:

- |                                      |           |
|--------------------------------------|-----------|
| • Capital & Strategic Funding grants | \$ 32,029 |
| • Officiating Supplies Distributed   | \$ 5,959  |
| • Financial Aid                      | \$ 3,898  |

The total Capital Funding and Strategic Implementation grants were more than double the previous year. These grants were used finance new computers, score boards, touchpads, starting blocks, coach training, etc for clubs throughout the regions.

There have been no significant changes to BCSSA's operations or controls. New this year, BCSSA engaged an accounting firm to perform a review engagement, rather than having a peer review completed like in the past. The reviewed financial statements are included in this report. We thank Mclean Bartok Edwards for performing this review and for the recommendations provided, which will be taken into consideration as the organization continues to improve its processes.

The following is a summary of the fiscal year's financial results:

- The 2019 Coaches Conference was held at Rockridge Canyon, in Princeton, BC. This event generated \$20,054 in revenue with total expenses of \$34,696. The event has been very successful every year. BCSSA budgeted to absorb the loss of approximately \$14,650 and therefore was able to keep participant fees low as a benefit to our member clubs who normally pay for coaches to attend the annual conference.
- The revenue for the 2018 Provincial Championships in Guilford, BC was 5% higher than the previous year but saw an overall loss of \$16,622. On occasion this event will experience a financial loss as some host locations are more expensive, however BCSSA wishes for the Provincials to take place throughout the province and therefore budgets accordingly. We would like to thank the following organizations as without sponsorship BCSSA would not be able to host such a high caliber event on a break even or surplus basis.

- AAA Photography
  - Accent Inns
  - Esquire T-Shirts
  - Kerr's Recognition Services Inc
  - Lawson Lundell LLP
  - Metrix Professional Insurance Brokers
  - Surrey Sports Fund
  - Team Aquatics Supplies
  - viaSport Hosting Grant
- Marketing and strategic expenses increased significantly this year compared to previous years, but it was budgeted in order to finance the celebration of BCSSA's 60<sup>th</sup> Anniversary which included a number of events, prizes, and logo design competition. IN addition, expenses related to BCSSA's systems and website pre-development work with Active Network has also taken place in this category as it relates to the Strategic Plan.
  - Administrative expenses increased by 22.8% compared to the prior year. This increase is primarily the result of some overlap in staffing, and the Board contracted Michael Hutchinson to help guide office operations and review financial records and reports. As well, a co-op student was hired to assist with marketing, social media and office operations during the 2018 summer season which proved to be very beneficial.

During the January 2017 board meeting, BCSSA approved the establishment of the BCSSA Endowment Fund with the Vancouver Foundation. An initial contribution of \$200,000 was made to the Vancouver Foundation by the BCSSA. The endowment funds are expected to generate sufficient income to support our scholarship program for our members moving forward. As the fund continues to grow, the BCSSA hopes to be able to offer more scholarships.

If you would like to donate to the BCSSA Endowment Fund and support BCSSA's Scholarship program, please visit the Vancouver Foundation's website at the following link: [www.vancouverfoundation.ca/bcsummerswimming](http://www.vancouverfoundation.ca/bcsummerswimming)

BCSSA strives to support the growth and development of our member clubs and we are happy to be in a position to support our member clubs through the various financial assistance programs which have been developed. Subsequent to year end the Board approved the Strategic Plan Implementation Program which provides regions and clubs with funding to carry out initiatives that align with the BCSSA Strategic Plan. If you have any feedback or comments, please feel free to contact me.

Respectfully Submitted,

*Christina Jevons*

Secretary Treasurer



## Director of Competition's Report

It has been a bit of a different season for me thus far compared to previous seasons- I really haven't been to many swim meets. I don't have kids swimming any more, my old club doesn't seem to need my help much these days, and my region has done such a good job recruiting officials and volunteers that there aren't many shifts available even if I wanted to help out.

This has given me time to do some things around the house (normally a rarity between May 1 and August 20<sup>th</sup>), and I have also spent some time working out the details of how we will implement some of the rule and procedural changes that the board developed over the winter. Building on the change to simplified marshalling for the senior pool prelims at Provincials last season, we have eliminated marshalling for finals for O Cat 2 and Divs 7 & 8, in order to give coaches more time to spend on deck with their athletes, and less time sitting on a bench. We think that this new procedure will be easier and simpler for athletes and officials alike.

We have also made changes to the procedures for Regional Alternates and for the inputting of swimmer names for relays, both of which will reduce errors, and will further reduce the work load for the beleaguered Clerk and Marshalls at Provincials!

At the time I write this, final arrangements are being made with the facility people in Kamloops, and I will knock on wood and say that this year looks to be a return to a more relaxed, traditional Kamloops Provincials. Even with the larger viewing area than we had at Guildford, space will still be limited, and we will be encouraging spectators to help each other out so that as many as possible can watch the races they came to see.

See you all in Kamloops.

Respectfully Submitted,

*Sean Cauley*

Director of Competition

# Director of Member Services Report

End of Year Report 2019 | End of Term Summary 2017 - 2019

## Overview

Completing my second term as Director of Membership Services, I have overseen quite a bit of transition of functions previously led in this role to the exceptionally capable Megan Cheung in the BCSSA Office. Specifically, the coordination of the members' newsletter Wavelength and daily maintenance of the BCSSA social media channels which continue to do an excellent job at engaging our community of current members. So, at this juncture, it would serve the association very well to rename this role Director of Marketing Communications and restyle the role to take the lead in generating awareness outside our community and assist regions and clubs in addressing recruitment and promotion.

## Assessment of Membership Services

This past season's 60<sup>th</sup> anniversary celebrations helped BCSSA members appreciate the long history of our association in the community and in the lives of our members. Embarking now on our 61<sup>st</sup> season, BCSSA must assert its place in BC sport and continue to showcase the significant contributions that Summer Swimming makes to the physical, personal and social development of young athletes in communities throughout our province.

The BCSSA brand is strong (anecdotally but a more formal survey should be undertaken) but many of its assets (website, signage, marketing materials) require not just updating but strategic development and integration into a long-term plan that includes communications, public relations, government relations and inter-sport relations to place summer swimming on the top rung of aquatic sport in BC.

Achieving this means assigning an owner to these tasks and they naturally fall under a Marketing and Communications banner.

The association should set some milestones for the coming two years that will measure progress toward achieving a level of prominence in BC sport, leadership within BC swimming and awareness in the communities where our member clubs operate.

A strategic Marketing and Communications plan is needed, and an outline follows in the next sections.

## General Updates

Since my first year in this role, and following in 2017, 2018 and 2019, a club marketing guide has been published in Wavelength and circulated to club leadership. The guide contains templates and best practices for generating awareness and registrations at the local level. This year's guide includes a compilation of the best marketing hacks (online and offline) developed through performance measured in Google analytics through A/B testing from campaigns I've run myself for my home club, WRASA. I've been pleased to hear from more and more clubs implementing parts of this plan and hope this continues.

On the club communications side, I'm afraid we have not managed the hoped-for progress with Active Networks, specifically in providing enhanced communication tools. The Swim Manager portal tools for email still, after four years, does not allow embedded images, editing of footer graphics or any of the enhanced layout features first requested in 2015. I am thankful to Ross Hoshizaki, Okanagan Regional Director, for picking up where I'd been and continuing to pressure Active for mission-critical updates. While many of the meet entry and meet management updates are nearing completion, the more basic communications functions, where are essential to fostering club culture and building community, remain unaddressed.

A projects and priorities outline for 2019-2021 is available in the BCSSA office which I prepared for the incoming director. There is a huge opportunity and even larger need for this role to champion our association's role in summer aquatic sport.

## Conclusion

It has been an honour and unique pleasure serving the athletes, clubs and membership of our association and working with the excellent members of the BCSSA board of directors. I wish you all the very best of luck, stamina and inspiration to face the challenges and opportunities ahead!

Respectfully Submitted,

*Bill Bishop*

Director of Member Services

## Registrar's Report

Registration via Active Network has made for a relatively easy summer registration process. There are a few bugs to still iron out, especially with S/O status and once again, Ross Hoshizaki from OK has worked tirelessly with Active on our behalf. Thank you very much Ross!

I send out a huge thank you to each and every Regional Registrar in the province, some of whom don't have children swimming anymore. Thank you for being receptive to my emails and making your own suggestions for change. Thank you for ensuring that fairness is the rule when it comes to deadline dates for Regional championships. It's not easy being regional registrar as one can feel pulled by clubs or people within their region and I salute each one of them for their tireless efforts into ensuring that everyone on our competitive roster was registered on time, as per our rules. Breaking the news to late registrants is not easy, but it's the right thing to do and all properly registered swimmers thank you for doing so.

I leave you with two challenges: First to read sections 2.1 – 2.3 in our BCSSA rule book which discusses registration requirements and penalties. Please act on and pass that information on to your executive and club members.

And I challenge you to insist that every child is registered by their parent or guardian and that every adult athlete, coach (volunteer and paid), and swimmer registers themselves on Active so that they properly sign their waivers and also have full access to the parent portal.

If you have room for one more challenge it would be to ensure that clubs ensure coaches, registrars, treasurers and more are able to access their Active site. There is a lot that can be managed with Active including coaching groups, selling of apparel, volunteer signup, and more. If people have the right access to their Active site, a lot of the busy and complicated work of running a BCSSA club can be minimized making it an easier job to recruit new members to your executive.

BCSSA is a fabulous organization, and I'm proud to represent you as Registrar. Wishing everyone the best at regionals and provincials!

Respectfully submitted,

*Catherine Schwichtenberg*  
Provincial Registrar

## 2019 Registration Data

<u>Club Affiliation</u>				
Region	2019	2018	2017	2016
Cariboo	6	5	6	6
Fraser South	9	10	11	10
Fraser Valley	9	9	8	8
Kootenay	6	7	7	7
Okanagan	10	10	10	10
Simon Fraser	5	5	5	5
Vancouver & District	5	5	6	6
Vancouver Island	11	11	11	11
<b>Total</b>	<b>61</b>	<b>62</b>	<b>64</b>	<b>63</b>

### Historical Registration

	Swimming	Synchro	Water Polo	Diving
<b>2019</b>	5995			56
<b>2018</b>	5870	145	469	85
<b>2017</b>	5838	117	650	85
<b>2016</b>	5631	178	562	89
<b>2015</b>	5676	211	840	102
<b>2014</b>	5545	112	607	103
<b>2013</b>	5333	106	559	127
<b>2012</b>	5163	95	640	93
<b>2011</b>	4820	96	537	97

*\*total number of multi-sport athletes for Synchro and Water Polo not submitted in time for printing of report*

<u>Yearly Comparison</u>					
<i>2019</i>	<i>2018</i>	<i>2017</i>	<i>2016</i>	<i>2015</i>	<i>2014</i>
<b>6019</b>	<b>6066</b>	<b>6028</b>	<b>5908</b>	<b>5952</b>	<b>5775</b>

## Club Registration by Region

<b>Cariboo</b>	<b>423</b>
Dawsons Creek	162
Mackenzie	26
Prince George	65
Fort St. John	85
Quesnel	41
Nechako Valley	44

<b>Fraser South</b>	<b>1038</b>
Boundary Bay	124
Crescent Beach	140
Cloverdale	86
Richmond	239
Ladner	144
North Delta	90
Surrey Sealions	45
WRASA	170

<b>Fraser Valley</b>	<b>728</b>
Abbotsford	221
Agassiz/ Harrison	90
Chilliwack	75
Haney	99
Hope	33
Langley	81
Mission	91
Langley Water Polo	25
Aldergrove	13

<b>Kootenay</b>	<b>429</b>
Castlegar	56
Colville	72
Creston	47
Grand Forks	72
Kimberly	59
Nelson	64
Trail	59

<b>Okanagan</b>	<b>749</b>
Golden	118
Kamloops	54
Kelowna	89
Lumby	37
Merritt	51
Penticton	113
Princeton	56
Revelstoke	101
Salmon Arm	77
Similkameen	53

<b>Simon Fraser</b>	<b>1121</b>
Burnaby Mountain	227
Burnaby Barracudas	243
Coquitlam	344
Port Coquitlam	138
Port Moody	169

<b>Vancouver &amp; District's</b>	<b>615</b>
North Shore Winter Club	105
North Van Cruisers	148
Squamish	135
Super Sharks	56
Vancouver Viking	171

<b>Vancouver Island</b>	<b>916</b>
Campbell River	68
Courtenay	111
Cowichan Valley	53
Gordon Head	8
Nanaimo	233
Oak Bay	105
Pender Island	28
Powell River	84
Sidney	95
Juan de Fuca	41
Salt Spring	90



## Director of Diving's Report

### Program:

In 2019 we had five clubs with diving programs, representing three regions the same as in 2018:

Coquitlam Sharks (Simon Fraser Region) – 12 divers (9 in 2018)  
Burnaby Barracudas (Simon Fraser Region) – 5 divers (9 in 2018)  
Port Moody Aquarians (Simon Fraser Region) – 10 divers (10 in 2018)  
North Vancouver Cruisers (Vancouver & District) – 22 divers (42 in 2018)  
Abbotsford Whalers (Fraser Valley Region) – 7 divers (10 in 2018)

This year unfortunately only two of the five clubs were able to hold a meet though both were very well attended. Burnaby and Port Moody are sharing a coach and neither held a meet. Abbotsford tried to hold a meet though had some issues with the city and being able to use the deck anything other than for a regular dive practice. There will be some divers for this year's Provincials that will be unable to attend as they could not attend the two meets that were held.

### Coaches:

The same as in 2018, clubs had challenges securing coaches. As stated prior, two clubs are sharing one coach. Shannon will continue to work with BC Diving to provide Dive Coach Training programs and to source qualified coaches for clubs who are interested in starting dive programs. Swimming coaches who are interested could take the two-day Intro to Dive Coaching Clinic offered by BC Diving. On the positive note there are some young coaches that were trained and hope they will continue upgrading their skills to become head coaches in time. We would like to see this happen again with more young ones next year as well.

### Coach Development:

Shannon has been offering a dive coach development clinic in the spring of each year to help with coach development, season planning, etc. The clinics in 2017 & 2018 did not run though there was one held in the spring of 2019 with approximately 12 in attendance that were a mix of BCSSA and BC diving coaches. Shannon Sullivan & Igor Kopecky ran the workshop. We will in 2020 try to have the same or better the attendance, as this was a positive step forward.

### Officials:

More qualified judges are required as we are still relying on the coaches to fill in on some of the spots during the competitions as we only have a few others that volunteer and attend that are not coaches. We will continue to work towards training more parent judges in 2020.

### Equipment:

Dive meets require the use of a sound system to announce dives and results. The clubs tend to have to borrow a system, which can at times be a very large set up and require an experienced person to run the equipment. A small portable sound system, to be shared by all the clubs, would be very helpful. The cost would be under \$150. This purchase will be requested at the Board meeting in October.

Some clubs continue to have difficulty getting pool time. Fraser Valley Diving (a winter club) ended up offering pool time and support to Abbotsford Whalers to enable them to host a club meet in 2018, which was greatly appreciated! In 2019 this did not happen so Abbotsford was not able to hold a meet. Perhaps an exception from the City of Abbotsford could be obtained with the boards help so that a meet can be held in 2020.

## Rules

Diving requirements were reviewed in 2016, and modified to reduce the difficulty for new divers, and to split the groups between Summer Divers and Open Divers. This has increased overall participation at meets, however there are relatively few divers competing in the Open categories, leading to limited competition for these divers. We will continue to encourage coaches to move divers from the Summer category to the Open category when they are able. The coaches have been working on this and we are looking to having a few more additions to the open category next year.

## Focus for 2019:

- Work with BC Diving to train more coaches and judges
- Improve coaches' development, including possibly offering one-on-one sessions at club practices or before meets.
- Purchase a portable sound system to be shared by all clubs.

Respectfully Submitted,

*Drea Beye & Sarah Wellman*

Director's of Diving

# Director of Synchro's Report

## The 2019 Season

So far, the 2019 season has gone well. Regional's planning is currently underway and going well.

### Hootenanny:

This competition went down smoothly but was quite difficult to recruit judges for. There was talk of just making this a "coaches' feedback" meet with the coaches providing feedback to each swimmer instead of having judges come out. However, because this is the only other competition other than regional's, I think we should keep it as a judged meet so that athletes that have to miss regional's can still qualify for provincials.

A suggestion has been to move the time (currently 7-10pm) to an easier time for everyone. Clubs have offered to run the competition in their own practice time to make it a more convenient time and location.

### Synchro Director Position:

Overall there is very little instruction for this position and quite a bit to do. I am going to make a quick write-up for any future directors to hopefully make it a bit smoother.

### Future Seasons

I have quite a few suggestions regarding changes that should be made to the synchro rulebook. Here is a list of the general idea of what I want to pursue:

1. Changing a couple figures of beginner and intermediate. Some of them are irrelevant, and there are better ways to test skills.
2. Completely changing the OCAT figures to make them more advanced.
3. Modify the routine time requirements to better suit the age groups.
4. Change a couple of the routine elements to be more up to date with current synchro goals.
5. Update the rules that refer to what determines an OCAT athlete to simply the number of hours they train during the season.
6. Clarify the rules around what level teams should swim at if they have mixed level of athletes on them.
7. Update registration rules.

Essentially, we would like to rewrite the majority of the synchro rulebook but need more time to come up with all the replacement rules. As of right now, many rules aren't followed or are very outdated and confusing.

Respectfully Submitted,

*Stefanie Dickinson*

Director of Synchro

## Director of Water Polo's Report

As this report was written before the conclusion of the 2019 BCSSA Provincial Championships, I'd like to extend my congratulations to whichever teams emerged victorious from what was (I'm sure) a fantastic few days of competition. Thank you to the parent volunteers, referees and coaches who help make this sport accessible for young athletes. Most of all, thank you to the athletes for continuing to choose to be involved in our wonderful game.

For the last four years, I've had the pleasure of serving as the director of water polo on the BCSSA provincial board. During that time, the sport of water polo has undergone several changes at the national, and international level. Some of these changes continue to be tested at world events — including the sport of “beach water polo” which was most recently on display at the 2019 FINA World Aquatic Championships during the summer. Special congratulations to former BCSSA coach Ethan D'Souza, who served as the head coach for the Canadian team during this test event. Congratulations as well to Monika Eggens, Hayley McKelvey and Gurpreet Sohi, former BCSSA athletes represented their country — and by extension this organization — at Worlds.

Water polo continues to be the second biggest discipline in the BCSSA behind swimming. Still, despite some personal efforts to get a team going in the Okanagan, nearly all the participation remains restricted to the Lower Mainland regions (Simon Fraser, Fraser South, Fraser Valley and Vancouver and District). From my own experience, the major hurdles to creating clubs in regions outside the Lower Mainland are as follows:

1. A lack of knowledgeable coaches in these regions,
2. A lack of appropriate equipment (balls, nets, etc.)
3. General isolation preventing teams from participating in tournaments, all of which take place in the Lower Mainland.

As the BCSSA continues to work towards making our organization more inclusive for non-binary athletes, our membership will have to take a hard look at rules surrounding mixed-gender play. Currently, the BCSSA rules specify that teams must have three girls and three boys in the water at all times — rules which become problematic as we move to make our sport more inclusive to athletes who don't fit into those specific categories.

Finally, as stated above, the sport of water polo has changed a number of rules for international competitions for the 2018/19 season. As Water Polo Canada has adopted some (but not all) of these changes for domestic play, the incoming BCSSA director should make a full review of which of these rules can (and should) apply to our recreation-level sport.

On a personal note, I have thoroughly enjoyed my time as Director of water polo. There were many challenges throughout my tenure, and I learned a ton from the other members of the provincial board. I'd like to extend my gratitude to the office staff, without whom four provincial tournaments would not have run at all. I'm also grateful to all the coaches, athletes, referees, parents and volunteers I interacted with during the last four years. You are the people who keep this sport thriving. I stand by my belief that the BCSSA is the greatest developmental water polo program in Canada, and it wouldn't be that way without our members.

Here's to many more successful seasons! See you poolside.

Respectfully Submitted,

*Cole Wagner*

Director of Water Polo

## Coaches Representative's Report

I want to start this report by saying how honoured I am to be a part of the amazing organization that is BCSSA; from starting at 5 years old, struggling to get across the never-ending 25-meter pool, to becoming the Provincial Coaches Representative. This summer has been a blast and has flown by faster than I could have expected. One of the highlights of my year as Provincial Coaches Representative was organizing the coaches' conference. I am so proud that every coach that attended the conference came away learning something new to implement into their coaching. The only piece of feedback we got from the conference was to lessen the number of speakers in order to give the coaches more free time to reflect and learn from each other. Everyone there was eager to learn and I believe it is very important to keep the learning going.

I had the added benefit of being Vancouver and Districts Regional Coaches Representative which gave me greater insight into the structure of BCSSA. The most challenging thing that most Regional Coaches Representatives go through is the lack of communication between the board and the representative. Personally speaking, I was cut out of some parts of the role without being told until it was too late to do anything. Establishing clearer guidelines on the requirements of the Regional and Provincial Coaches Representative positions will help the predecessors have a clearer understanding of how and what is required of them. I think this will help the process of allowing BCSSA to grow to the full potential that we know it all can be.

Another benefit of being the Provincial Coaches Representative is that you are easily connected to all of the coaches around the province. It was an honour to stand and represent all of the coaches. We are truly blessed with amazing coaches throughout the generations. All of the coaches that I have talked to have had a relatively great summer. The most common feedback that I have received from coaches is the lack of organization throughout their club and their coaching staff. Some coaches suffer from lack of or zero communication with their board members while some have way too many or too few coaches for the number of swimmers that they have. Next point of feedback would be the inconsistency/ lack of communication between officials and coaches during swim meets.

It was also an honour to work alongside Meghan Cheung who was extremely important in the success of the Provincial Coaches Representative position. It was an honour to leave my footprint on BCSSA and I will truly miss this amazing organization.

I am excited to come back and see where BCSSA has evolved too. Thank you so much for everything you do for the swimmers of this province.

Respectfully Submitted,

*Brandon De Costa*

Provincial Coaches Representative

## Cariboo Regional Director's Report

Here are the some of the key moments from the Cariboo Region this summer:

We welcomed a new club to the BCSSA! The Nechako Valley Swim Club Otters from Vanderhoof made their debut this season at the Cariboo South Tri- Meet. Congratulations to all the new swimmers and thank you to all the parents and volunteers that made this a reality for our Region.

The Quesnel Aquatic Club was able to secure funding to purchase a Gen 7 Colorado Console to run the clock. They were grateful for the mentorship from the Penticton Winter Club for the start up and are excited to continue to use it. It was so great to have the technology finally in use at the pool.

The Dawson Creek Seals sent a small group to the Hootenanny Meet as part of the sister club initiative started by the BCSSA. Congratulations to all the swimmers that attended and swam personal bests.

Our meet schedule for 2020 has been finalized and is as follows:

May 30-31	MAC
June 13-14	FSJ
June 27-28	QAC
July 4-5	NVSC
July 18-19	PGP

We invite any swimmers interested in travelling north to come experience our hospitality.

As always our season seems too short but at every meet when the families and clubs come together to rekindle their friendships it seems like no time has past. This is my last year as Regional Director. It has been my honour to represent our Region at the Provincial level.

Good luck to all participants at the BCSSA 2019 Provincial Championships this weekend.

Respectfully Submitted,

*Heather Fisher*

Cariboo Regional Director



## Fraser South Regional Director's Report

**The will to Win, the desire to Succeed, the urge to reach your full potential.**

In my second and final year of Director of Fraser South, I would like to thank the hard-working board and executives that continue to pour their heart in sole into their clubs therefore strengthening the Fraser South Region.

Once again, we met every month to discuss what is working and what we can approve on. Our meetings are a great way to share our learnings and help those transitioning into new positions in their clubs to help new executives get up to speed as quickly as possible.

Fraser South was able to take advantage of the grants from BCSSA this year to help with club equipment needs and the needs of the Region as a whole.

Our executive started this summer with once again agreeing to invest in our coaches by sending them to coaching camp in Princeton. Thanks again to the organizing committee for putting on a great camp. The coaches that attended came back with a renewed sense of purpose and new tools in the tool box to help them become the knowledgeable coaches they strive to be.

Active continues to be a challenge for our Registrars however once again a huge thank you to Tami Hummel our Registrar and all the club Registrars for working through all the bugs with the help of Ross Hoshizaki from the Okanagan and Sean Walsh from Cloverdale Tritons.

A summer of swimming does not seem to go without it challenges and this year has been no exception. The board continues to promote supporting each other's meets within the region and are striving to get all clubs to agree. Supporting each other can only make us stronger as a Region.

I would like to thank the executives that are moving on after this season, Zoe Stronge, Director of Officials, Tami Hummel, Registrar, Richard Buckley, Secretary, Steven Wilks, and Treasurer.

Respectfully Submitted,

*Georgina Wheatcroft*  
Fraser South Regional Director

## Fraser Valley Regional Director's Report

Another successful Summer season in the books for the Fraser Valley Region. This season has gone by so fast, our two newest clubs, the Aldergrove Sea Monkeys and the Hope River Monsters are doing great. The Sea Monkey's have been to all the Meets and competing very well, the River Monsters are growing and are an enormous help to our region. We have another community interested in joining the Fraser Valley, Lillooet. It should be a great weekend going to their Meet when they get up and running.

Our established clubs are all doing very well with Agassiz growing with the tremendous leadership of their coaching staff, the Aquanauts look to be having a lot of fun and success.

Abbotsford is always strong, Chilliwack is growing, Langley Flippers are Flipping great, Mission has turned into the strongest team in our region, and the Haney Neptunes are doing a good job of competing without a home pool and not looking like they will have one until mid 2020 at the best. The Langley Otters Water Polo Club are keeping water polo strong and interesting in our region.

Active / Hy-tek has been a challenge but with the hard work and leadership of Craig Longmuir, Kevin Potma, and their fine team on the crash desk things always seem to get worked out.

We have gotten all clubs up on the team pages web site with a few hiccups here and there but I think it will be a great help to our Region.

The regional board led by the club presidents is doing good work to keep the Fraser Valley a fun and interesting place to swim. The athletes are hitting best times staying fit and healthy and enjoying themselves.

Here's to looking forward to 2020 Fraser Valley Strong.

Respectfully Submitted,

*Jim Baxter*

Fraser Valley Regional Director

## Kootenay Regional Director's Report

The Kootenay Region had a great year in 2019. We saw our membership increase by approximately 5%, continuing a trend. Masters Programs and Pre-Novice developmental programs have grown some clubs. Other clubs are at capacity for their lane usage and are working with their recreation departments to increase their allocation of lane time. Competitively, various clubs have won different so there is nice parity in the region. The community of Grand Forks had their home "b" meet after a year's hiatus and many developing swimmers were grateful to have that opportunity again.

This year we have another great complement of coaches, most of whom began their swim lives in the Kootenays. Attendance at the coaches' conference was high in our region and all reports were that it was a worthwhile weekend.

We continue to see many new families and swimmers coming out to meets. This is having a knock-on effect for our officials. Through the running of various official's clinics, on-deck shadowing and training and the support of everyone, we are developing many new officials and supporting the promotion of those already engaged in the sport. At the beginning of the season we had trouble filling all our officiating spots but at the end of the season we have many hands making for lighter work.

Financially, our region continues to be healthy and vibrant and able to respond quickly to challenges whether it is replacement of aging equipment, provision of support for clubs in need or development of swimming in general.

Thank you to all the parents in our region who continue to step up and help with club executives, regional executives and running successful swim meets. Your efforts have made for a successful season and I look forward to another great year in 2020.

Respectfully submitted,

*Dave Dunnet*

Kootenay Regional Director

## Okanagan Regional Director's Report

Hello Everyone

As I write these 8 weeks into our season, and look back over the last several years, I can say, this year has been the smoothest. Getting feedback from all of our clubs, registration is becoming much easier as our clubs get use to Active. Both our club registrar's and our regional registrar have found great time savings in using the active system.

Since all of our meets were created 6 months ago, our meet managers feel less anxiety in organization of their meets. Meet packages are online with our new web sites, and we have had many visiting regions to several of our meets. Fraser Valley, Fraser south, Caribou and Simon Fraser all have sent swimmers to our meets, and I would like to thank all that participated and supported our clubs with your volunteers.

Although, our registration is up as a region, it is plain to see, we are a very young and inexperienced region. Many of our senior officials(families) have left, which has created a huge void. We are coping but like any organization, finding volunteers to replace these crucial people has not proved to be easy. I would like to express my thanks and appreciation to all our volunteers that make this program so special.

We have many returning coaches but have many new faces as well. I cannot state how appreciative I am to these great people. We were able to have the first coaches BBQ at our first meet, and I was glad to be able to talk to every coach during this time. We are so fortunate to have these caring and dedicated individuals teaching our children, I am truly impressed by them every year. We continue to support our coaches' mentorship program, and I am happy with how it is both being received and the support it is giving to our coaches. Thank you Carl!

As a region, I feel so positive about the direction and progress we have made as a group. Our programs are growing; we are saving valuable volunteer hours at an administrative level, to allow those hours to be spent in program development. We are seeing interclub participation running meets. We are actively sharing information and resources between clubs. I believe that most of our presidents see success of other clubs as important as their own success. Because of our positive relationships, co-operation, great role models and leadership from our coaches, our region will continue to thrive and grow. The strength of our organization will continue to give our athletes the opportunity to develop the skills that as parents we all hope our children can succeed in the future.

Respectfully Submitted,

*Ross Hoshizaki*

Okanagan Regional Director

# Simon Fraser Regional Director's Report

## The Rhythm of the Meet

Aquatic events have their own rhythm, one that is repeated weekly throughout the Province from June to August. A low buzz develops around an unsuspecting pool as volunteers gather to begin set up on a lazy summer afternoon. Some members of the public are on hand, swimming laps, doing lessons or enjoying a cool splash on a hot afternoon. Doors open, equipment starts moving. Blocks and clocks and ropes and tents and barbeques and chairs and flags and wires and computers and clipboards and paper and pens come out in a seemingly endless parade of gear that looks like a garage sale on steroids. More volunteers arrive. Some head to the pool deck to join the intricate ballet known as meet set up. Others begin swarming the grass and pavement around the pool. Pop ups, blankets, tents, tarps, sleeping bags, chairs, cots, cook stoves, coolers, bags, and banners all explode out of cars propelled by grim faced warriors focused on capturing the hallowed ground that will be their homeland for the next two days. The few members of the public who have lived in the eye of the storm are soon ushered out by the lifeguards, largely for their own protection.

Soon little people arrive, dressed in parkas, no matter how warm it is, carrying overstuffed knapsacks and looking for their friends' camping spots. A group of slightly larger people arrive all wearing clothing that says Coach. They separate off from all others and take up positions at the edge of the pool. Some form of Royalty in a seat of honour perhaps. They appear much sought after by hordes of little people and some of the adults who have been manoeuvring equipment and setting up camp. Clumps of little people move off to the few spots of empty ground left and, after dropping their overstuffed knapsacks, begin jumping up and down in their parkas at the direction of the Coach people. All the while the noise level increases, the chaotic movement of cars and people grows more frantic and the piles and piles of gear disperse into neat little piles crowding the area. Seemingly all at once the little people jump into the pool and begin thrashing around. At some point everyone tires, all movement stops and a lone voice can be heard singing. Then it all goes crazy. People jumping in and out of the pool thrashing around for short periods of time; other people waving and cheering and clapping. This goes on for hours with a short respite then starts again. Suddenly it is over for the day and everyone abandons their equipment and camps as if a natural disaster is about to occur.

Night falls, quiet reigns until the next morning. Whatever the natural disaster was it seems to have missed the area and the people come back to the pool and take up their equipment and camps again. The mayhem continues in the pattern the previous day. The morning turns to afternoon and afternoon gets close to evening. Slowly, almost imperceptibly the camps begin to come down, the crowds thin and the equipment begins to collapse and gets moved back into storage. The little people and the big people slowly drift away until, amazingly, no traces are left of the previous two days' activities. It will be another day before the public comes back to the pool and it will be another week until the Rhythm of the Meet begins again at another location nearby.

Respectfully Submitted,

*Carl Trepanier*

Simon Fraser Regional Director

## Vancouver & District Regional Director's Report

As usual, the summer swim season is very busy and condensed with competitive swimming, much fun and many pop up tents!

The five swim clubs in our region are:

	<b>2018</b>	<b>2019</b> (registered swimmers)
North Shore Winter Club Marlins	103	105
North Vancouver Cruisers	128	148
Squamish Pirates	144	135
Vancouver Super Sharks	62	56
Vancouver Vikings	163	171
<b>V &amp; D Region</b>	<b>600</b>	<b>605</b>

This year, our region has worked together to cover many initiatives ranging from a proposed regional name change, expanding cross club Water Polo opportunities, supporting new starting blocks at NSWC, exploring a new regional trailer to our new "Green Meet Movement" initiative.

V & D region hosts five exciting swim meets starting in May and ending in August with our Regional meet.

- Squamish
- North Shore Winter Club
- Cruisers Hootenanny
- Vancouver Vikings
- V & D Regionals meet held at NSWC on Aug 3 & 4th

Our V & D regional board is represented by:

George **Eng**, Regional Director, Vancouver & Districts (Cruisers)  
 Stephanie **Fabbro**, Secretary (Marlins)  
 Deb **Gill**, President, NSWC Marlins  
 Tamara **Guerin**, President, Squamish Pirates  
 Shane **Hopkins-Utter**, President, North Vancouver Cruisers  
 Simon **Kent**, President, Vancouver Vikings  
 Angel **Lee**, Regional Director of Officials (Super Sharks)  
 Francis **Tam**, Regional Treasurer (Cruisers)  
 Jeff **Wong**, President, Vancouver Super Sharks  
 Cathy **Yeung**, Regional Registrar (Cruisers)

Vancouver & Districts region has an important Provincial duty this year in Kamloops as we take on the Clerk and Marshalling responsibilities. At time of writing, we are busy preparing and securing our volunteer group for this very important Provincial Championships responsibility.

## Club Report received:

Here is a summary for **North Vancouver Cruisers** Summer Aquatics Club, June 25, 2019:

- For the 2019 season we have 78 full memberships, 17 "Splash" memberships (i.e. introduction to speed swimming), 14 Alumni members, and 2 Affiliate members.
- The club's main challenge is to procure pool times that are more convenient to families with two working parents. Members who have not remained with the club often cite pool scheduling as a barrier to enrollment, as well as difficulty getting to and from practices through traffic.
- Cruisers ran a "trial membership" program for the second time this year, enabling new families to try one month of membership. Last year 25 families participated in the trial and 10 became full members. This season, 26 families tried the trial membership program and 17 became full members. The club has also focused this year on actively promoting athletes to participate in each of the four disciplines offered by the club so that our athletes learn a variety of skills.

Respectfully Submitted,

*George Eng*

Vancouver & District Regional Director



## Vancouver Island Regional Director's Report

***“The strength of the team is each individual member. The strength of each member is the team” – Phil Jackson***

Last year has continued to see a great coming together of our Region's teams. Our Regional Board, in addition to being hard workers within their own teams, continues to work together extremely well, to better the Summer swimming experience for all of our Region's swimmers. At our Spring meeting, all clubs were happy to share with one another how much they pay their coaches, what extras get paid by the club etc. The Clubs continue to learn from one another, exchanging fundraising ideas, operational information, and just generally being resources for one another. It is our hope that the Province's move toward establishing an area on the Provincial website, to contain such shared information, comes to fruition – why re-invent the wheel?!

Again this year we are seeing a huge number of younger swimmers across all clubs, but attrition at the senior end. In an effort to encourage more senior swimmers to swim more races at each meet, our Region instituted the “Senior Swimmer Door Prize”. On both the Saturday and Sunday of each meet, we draw the names of two swimmers in Divs 5-7 and OCAT 2, who each receive a “door prize” of \$100. The swimmers have their names entered for every swim that they do – the more you swim, the better your chances! Each swimmer can only win once per meet, but has the chance to win at more than one meet. We will need to track our swimmer numbers over a couple of seasons to see if this initiative has the desired effect of increasing senior swimmer participation, but in the meantime, it has become one of my favourite parts of the meets – getting to hand off money to VERY happy swimmers!

Now that all of the clubs are on board with using Swim Manager, we are looking forward to the end of all the glitches! It has not been an easy transition, particularly for clubs who were formerly using Team Unify, but we are persevering. It has certainly brought the Region together even more, by creating common issues for us to deal with as a group! I'm hoping that it will make it easier for me to “sell” the job of Regional Registrar!

This year has seen our Region a bit short on the White Shirt pool. We have had many senior officials leave, as their swimmers have aged out, and have also lost some up and coming officials whose children have stopped swimming. All clubs are trying to get as many new officials on board as they can, but our more senior officials have definitely had a busy summer. With 7 club meets spread across 8 weekends in a row, there is lots of opportunity for experience!

On a personal note, I would like to thank all of the individuals with whom I work on our Regional Board, as well as countless parents and coaches from across the teams, who showed tremendous support and caring for me following a family tragedy which occurred at the beginning of May. Regional Board members were willing and able to take on any tasks that I needed help with, and our Regional “swim family” has wrapped my daughter and I in a blanket of caring. Being part of this wonderful sport and organization has helped both of us through a dark time in our lives. Every time I am on deck at a meet, or outside in tent city, I am proud and thankful to be part of a great group. Summer swimming is unique – there is no other sport with the atmosphere that we get to experience!

Respectfully Submitted,

*Sheila Coogan*

Vancouver Island Regional Director



# 2019 ANNUAL REPORT

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